

**Note:** Traineeships are delivered by the Education and Training Boards (ETBs). The decision by an ETB to deliver a traineeship is determined based on the needs identified in collaboration with industry/employers in the sector and local requirements.

Therefore, not all ETBs will offer every traineeship; likewise, elements of a traineeship such as the content, award, duration etc may vary based on the needs identified.

**The information below is a sample only; it gives an idea of what this traineeship involves but may not be replicated exactly across ETBs offering this traineeship.**

**SAMPLE DESCRIPTOR**

**Logistics and Distribution Traineeship**

The aim of this programme is to enable the learner to acquire the knowledge, skill and competence to work independently and under supervision in a range of logistics and distribution environments and contexts. This Traineeship begins in an education and training environment, with work placement following either during or after the in-class learning. The traineeship includes a substantial period of time (generally 30% minimum) in the workplace, e.g., 3 days per week in work placement/2 days per week in class or block work placement. Development of a traineeship programme is triggered by identification of a skills need within a particular industry. The work-based component is supported by an in-company mentor/supervisor who oversees completion of each trainee’s skills checklist on-the-job.

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|------------------------|---|
| Typical Certification: | QQI-FE Level 5 Logistics & Distribution   |
| Typical Content:       | Customer Service<br>Forklift Counterbalance Operator/ Reach Operator<br>Freight Forwarding<br>Inventory Control<br>Purchasing<br>Safety and Manual Handling<br>Spreadsheet Methods<br>Warehousing<br>Word Processing<br>Work Experience   |
| Typical Duration:      | 45 weeks<br>All Traineeships have a minimum of 30% on-the-job learning.   |
| Further information    | Details of traineeship programmes currently open for registration are available on <a href="http://www.fetchcourses.ie">www.fetchcourses.ie</a><br><br>Further information on traineeship programmes may also be obtained from your local Education and Training Board (ETB) <a href="http://www.etbi.ie/etbs/directory-of-etbs/">www.etbi.ie/etbs/directory-of-etbs/</a><br><br>Some traineeship programmes may not be open for registration at a particular time. |